

Pueblo Day Nursery Children's Foundation

Organization Summary Application

ALL ITEMS MUST BE COMPLETED IN FULL IN ORDER FOR YOUR GRANT TO BE CONSIDERED.

Name of Organization _____
Date of Establishment _____
Address _____
Executive Director _____
Contact person and Title (if other than Director) _____
Office Phone _____ Contact Phone _____
Email _____

Mission Statement:

Brief History:

Purpose of Grant:

_____ Special program
_____ Capital Expenditure
_____ Technical Assistance
_____ Other (describe): _____

Amount Requested _____

Brief description of request:

Grant Checklist - please check to certify your grant meets all required guidelines:

- File Name - "your organization + application + year of submission.pdf"
- Organization Summary - Application
- Project Budget
- Substantiation of Need
- Anticipated Results (include number of children expected to serve)
- 501(c)(3) Letter of Determination
- Financial Statements
- Most Recent Audit, if conducted
- Form 990 (all pages)
- Key Staff and Qualifications
- Board of Directors List

Signature: President of Board _____ Date _____

Signature: Executive Director _____ Date _____

(Revised September 2018)